

Submissions

ALL LOANS must be submitted through the PODIUM portal at <https://podium.dominionfinancialwholesale.com>

MANUAL SUBMISSIONS NOT ACCEPTED

Required Loan Submission Documents

- Credit Report (cannot be over 75 days old at the time of submission)
- Re-issue Credit Report from PODIUM portal
- LoanPass print out specific to the scenario and subject property
- Fees: Please provide applicable fees to charge, such as Broker Fee, Broker Processing Fee, Lender Credit (according to LoanPass print out)
- DSCR: Provide a complete application including mortgages on the credit report matched to the correlating property in the REO section. If subject property or primary residence, provide the mortgage information even if mortgage is not listed on the credit report.
- Non-DSCR: Provide a complete application that includes the mortgages listed on the credit report matched to the corresponding properties in the REO section. All properties owned by the borrower, along with their associated mortgages, must be disclosed on the application.

Assets

Asset Verification to document cash to close and reserve requirements:

- Most recent month account statements and/or gift letter

Property

Purchase Agreement and Addendum(s), if applicable

Additional Documents Recommended (optional)

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| <ul style="list-style-type: none"> • Complete Bankruptcy Papers, if applicable • Condo Questionnaire & Supporting Documentation • Divorce Decree or Separation Agreement • Earnest Money Verification • Gift Documentation • Homeowners/Flood Insurance • Borrower Identification • Entity Documents, if closing as an Entity (LLC, Partnership, Corporation) | <ul style="list-style-type: none"> • Housing History (Subject, if applicable) and Primary Residence • Letter of Explanation & Supporting Documentation • Payoff Statements • Power of Attorney & Trust Documentation • Title Commitment/Prelim Title with 24-Month Chain of Title • 1-2 Years of Investor Experience in the Last 3 Years (depending on program selected) |
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Notes

If you have additional documentation for this application, please include it with your submission.